

Hyder Himmathi

Graphic Design
Australia

View the full portfolio at <http://www.thecreativefinder.com/hyderalihim>

Professional Experience and Curriculum Vitae

CAREER OBJECTIVE:

To seek a challenging career in an organization where I can enhance my skills & gain an insight into the practicalities & at the same time deliver the best to the organization.

SKILLS AND CAPABILITIES:

Technical Skills:

- Operating Systems: DOS, Window's 3.1, Window's XP, Window 7.
- Packages: Microsoft Office, Adobe Photoshop, 3D Studio Max, Character Studio,
- Adobe Premiere, After Effects, Acrobat, Illustrator & Indesign.
- Skilled in using computer-based information systems and hardware.
- Assembling desktop computer and resolving computer trouble shooting.

Other Key Skills:

- Excellent communication skills (Written & Verbal).
- Outstanding problem solving skills.
- Highly motivated and hard working
- Ability to handle complaints even when handling unpleasant customers.
- Excellent attention for detail.
- Ability to use automated information systems to analyze the customer's situation.

EMPLOYMENT HISTORY:

Company: CPM Asia Pacific (www.cpm-aus.com.au)

Period of Employment: March, 2011 - Present

Designation: Customer Care Representative

Responsibilities:

- Working to and meeting service levels or Key performance indicator (KPI)
- Handling a large volume of calls
- Input customer information/details promptly

Achievements:

- Achieved best compliance quality assurance verification processes .

Company: Green Home Green Planet (www.ghgp.com.au/)

Period of Employment: December 2011 – 10th March 2012

Designation: Sales Consultant

Responsibilities :

- Door to Door installing standby power control.
- Installing the product in residential premises in accordance with the manufacture guidelines.
- Providing complete Information about the product benefits.
- Processing telephonic verification call
- Updating daily work sheet and reporting to team leader.
- One on one training new recruits.

Company: (Origin Energy) <http://www.originenergy.com.au/>

Period of Employment: August 2011 - November 2011

Designation: Sales Consultant

Responsibilities :

- Making door to door sales to organize appointments with new clients.
- Identifying Client's needs objectives and situation.

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Please kindly get in touch for portfolio works.